

Human Service Council Minutes
Monday, March 22, 2021 @ 3:15pm

Attendance: Michelle Hines, Josephine Veader, Anne Libby, Beverly Della Grotta, Irene Andrews, Terry McGregor, Brittney Faria (Director), and Ashley Cartwright (Assistant Director)

Absent: Keith Perry

The meeting was held via teleconference due to COVID-19

1. Call to Order at 3:20pm on March 22, 2021
2. Pledge of Allegiance
3. Minutes: February 22, 2021
 - a. Josephine made a motion to approve the minutes, Rene second the motion
 - b. Discussion: Under new business, COVID Vaccine, section 2ai, add list after our. Under members speak, Section AII, change all to call
 - c. Motion accepted with the two corrections, Josephine, Terry, Beverly, Rene all in favor, Anne abstained
4. Old Business
 - a. Budget Review
 - i. Everything is on track, minimal spending at this time
 - b. Town mandates update
 - i. All town buildings as of this week are open to the public, we will be implementing a visitor log for anyone who comes into the building for contact tracing, meeting clients in a common area that is easy to disinfect, ensuring we have enough Plexiglas and signage for social distancing
 - c. Activities Review
 - i. In person taxes will begin this week
 - ii. Outreach emergency assistance is mainly utilities that are needed, Salvation Army Good Neighbor Fund has a set amount that can be used per household
 - d. Center Updates
 - i. Still encouraged to meet via Zoom
 - ii. No volunteers are being brought in at this current time
 - iii. Grab and Go meals have been successful
 - e. COVID-19 Vaccine
 - i. The state is requiring individuals to preregister for the vaccine, as openings become available they will contact the client to schedule an appointment, an appointment must be scheduled within 24 hours of the contact from the state
 - ii. We cannot schedule clients appointments anymore due to the new preregistration
5. New Business
 - a. Member Terms
 - i. Rene, Josephine and Terry terms end this June. If you wish to continue on the Council, contact Town Hall regarding being reappointed
 - ii. Members of the Council need to decide what level of participation they want at the center. Members do not need to volunteer at the center but it's preferred to show appearance at activities to represent the Council.
 - iii. Josephine asked about the Town Crier if they were being mailed. Brittney stated that the newsletters are printed monthly, in the reporter and online.

6. Chairpersons Report
 - a. We will be meeting in person for the April meeting
7. Directors Report
8. Other Business
9. Members Speaks
 - a. Beverly: Is the meeting information going to be available at the office. Michelle stated that the information will continue to be emailed.
 - b. Anne: Inquired what Human Services is doing for transportation for the elderly. Brittney stated that we have been using GATRA and there haven't been any issues
 - c. Michelle: The center is open to the public but there are currently no activities in person
10. Public Speaks
11. Next Meeting
 - a. Monday, April 26, 2021 at 3:15pm
12. Motion to Adjourn
 - a. A motion was made by Anne to adjourn at 3:47pm, Terry second the motion, the motion passed unanimously

Documents received for March 22, 2021 meeting:

- Monday, February 22, 2021 minutes
- Activities & Statistics for
 - February 2021
- Outreach Emergency Assistance
 - February 2021